

Terms and conditions of participation

Selection

1. Participation is only open to legal practitioners (for example from trade unions or employers' associations, NGOs, labour inspectorates, equality bodies, etc.) from an EU Member State and those candidate countries and EEA/EFTA countries which have decided to participate in the Rights, Equality and Citizenship Programme.
2. The number of places available is limited. Participation will be subject to a selection procedure. Selection will be dependant on:
 - i. the relevance of the seminars to the professional life of the applicant;
 - ii. the ability to disseminate what they have learnt;
 - iii. geographical and linguistic balance among the participants will also be sought;
 - iv. priority will be given to applicants who have not already participated in one of the earlier editions of this event;
 - v. only one person per institution may be accepted.
3. Applications can be made until **4 March 2015**.
4. A response will be given to every applicant of this seminar shortly after this deadline. We advise you not to book any travel or hotel before you receive our confirmation.

Registration Fee

5. There is no registration fee.

Travel expenses

6. **Reimbursed to a maximum of 450 euros** (including taxi costs) subject to submission of the originals of travel receipts like flight ticket, boarding pass, train ticket, taxi bill (*Taxi costs are only reimbursed on the basis of a legibly and completely filled in receipt or invoice indicating destination, date and price.*), etc.

Accommodation

7. **Maximum 2 nights hotel** will be covered directly by the ERA, only for the hotel recommended by the ERA.

Other services

8. Lunches, beverages consumed during the event, the conference documents and the conference dinner are offered by the Academy.

Participation

9. Participation to the whole course is required and your presence will be monitored.
10. A list of participants including each participant's address will be made available to all participants unless the Academy receives written objection from the participant no later than one week prior to the beginning of the event.
11. The participant's address and other relevant information will be stored in the Academy's database in order to provide information about future ERA events, publications and/or other developments in the participant's area of interest unless the participant indicates that he or she does not wish the Academy to do so.



ERA's equality law seminars organised on behalf of the European Commission

- **EU Gender Equality Law organised in the framework of the European Union's PROGRESS programme**
Since 2009 ERA has been organising a series of seminars devoted to the EU law on equal treatment between women and men. For more information visit: www.era.int/gender.
- **EU Anti-Discrimination Law organised in the framework of the European Union's Rights, Equality and Citizenship (REC) programme**
Since 2003 ERA has been organising a series of seminars devoted to the two EU anti-discrimination Directives 2000/43 and 2000/78. For more information visit: www.era.int/anti-discrimination.

For further information:

Christiane Schmitz
Tel: +49 651 9 37 37 -122
Fax: +49 651 9 37 37 -773
[E-Mail: cschmitz@era.int](mailto:cschmitz@era.int)